



Agenda Item Number: 4-4-13.9A

**SANDOVAL COUNTY
BOARD OF COUNTY COMMISSIONERS**

Date of Commission

Meeting: April 4, 2013

Division / Elected

Office: Fire Department

Staff Contact: James Maxon, Fire Chief

Title of Item: Application to the New Mexico Finance Authority for Loans to Purchase One Brush Truck, Four Mini Pumpers, and One Pickup Truck

Action Requested: Request for a Motion to Adopt Resolution No. 4-4-13.9A Authorizing and Approving Submission of Completed Applications for Financial Assistance and Project Approval to the New Mexico Finance Authority for a Brush Truck (Placitas), Ford F-150 (La Madera), and Four (4) Mini Pumpers (Algodones, Zia Pueblo, Ponderosa, Regina) / \$385,000

Summary: The Sandoval County Fire Department is requesting to purchase six vehicles and finance them through New Mexico Finance Authority (NMFA) as follows; Brush Truck for Placitas \$50,000 loan from NMFA, Mini Pumper for Zia Pueblo \$45,000 loan from NMFA, Mini Pumper for Regina Fire District \$75,000 loan from NMFA, Mini Pumper for Ponderosa Fire District (Stationed at Jemez Pueblo) \$115,000 loan from NMFA, Mini Pumper for Algodones Fire District \$75,000 loan from NMFA, F-150 Pickup for La Madera Fire District \$25,000 loan from NMFA.

Attachments:

- Resolution No. 4-4-13.9A
- NMFA Applications (6)
- NMPRC State Fire Marshal Division Letters

FISCAL IMPACT

Each fire district has State Fire Funds that will be used towards the total purchase price of each vehicle and the repayment of the NMFA loans. The varying loan amounts can be attributed to the amount of funds that each district has available for a down payment on each vehicle.



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STAFF ANALYSIS SUMMARY

County Manager:

Recommend Board of County Commission approval. PPR 03/27/2013

**Initiating Elected Official /
Division Director:**

Request approval. JHM 3/27/13

Legal:

Reviewed by Bond Counsel. PFT 3/28/13

Finance:

Amounts fall within the limits allowed through the State Fire Marshalls Office. – Recommend Approval CCH 3/27/13

RESOLUTION NO. 4-4-13.9A

AUTHORIZING AND APPROVING SUBMISSION OF COMPLETED APPLICATIONS FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY.

WHEREAS, Sandoval County ("Governmental Unit") is a qualified entity under the New Mexico Finance Authority Act, Sections 6-21-1 through 6-21-31, NMSA 1978 ("Act"), and the Sandoval County Commission ("Governing Body") is authorized to borrow funds and/or issue bonds for financing of public projects for benefit of the Governmental Unit; and

WHEREAS, the New Mexico Finance Authority ("Authority") has instituted a program for financing of projects from the public project revolving fund created under the Act and has developed an application procedure whereby the Governing Body may submit multiple applications ("Applications") for financial assistance from the Authority for public projects; and

WHEREAS, the Governing Body intends to undertake the financing of a new brush truck for Placitas, a Ford F-150 for La Madera and four (4) new fire mini pumpers for Algodones, Zia Pueblo, Ponderosa and Regina ("Project") for the benefit of the Governmental unit and its citizens; and

WHEREAS, the applications prescribed by the Authority have been completed and submitted to the Governing Body (attached) and this resolution approving submission of the completed Applications to the Authority for its consideration and review is required as part of the Applications.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE COUNTY OF SANDOVAL:

Section 1. That all action (not consistent with the provision hereof) heretofore taken by the Governing body and the officers and employees thereof directed toward the Applications and the Project, be and the same is hereby ratified, approved and confirmed.

Section 2. That the completed Applications submitted to the Governing Body be and the same is hereby approved and confirmed.

Section 3. That the officers and employees of the Governing Body are hereby directed and requested to submit the completed Applications to the Authority for its review, and are further authorized to take such other action as may be requested by the Authority in its consideration and review of the Applications and to further proceed with arrangements for financing the Project.

Section 4. All acts and resolutions in conflict with this resolution are hereby rescinded, annulled and repealed.

Section 5. This resolution shall take effect immediately upon its adoption.

PASSES APPROVED AND ADOPTED this ____ day of April, 2013.

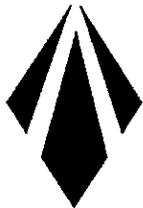
Sandoval County Commission

By _____
Darryl Madalena
County Commission Chairman

(Seal)

ATTEST:

Authorized Officer



**NEW MEXICO
FINANCE AUTHORITY**

NMFA Use Only:	
App. #:	-PP
FA assigned:	
Legislative Authorization	

**PUBLIC PROJECT REVOLVING FUND
EQUIPMENT APPLICATION**

I. GENERAL INFORMATION

A. APPLICANT /ENTITY

		Application Date:		3/21/13	
Applicant/Entity:		Sandoval County			
Address:		1500 Idalia Rd. Building D Bernalillo, New Mexico 87004			
County		Sandoval		Census Tract:	
Federal Employer Identification Number (EIN) as issued by the IRS:				85-6000244	
Legislative District:		Senate:		House:	
Phone:	505-857-7538	Fax:		Email Address:	prios@sandovalcountynm.gov
Individual Completing Application:		Robert M. Burpo			
Address:		2155 Louisiana NE Suite 10100 Albuquerque, New Mexico 87110			
Phone:	505-883-0083	Fax:	505-883-7644	Email Address:	rob@firstamericanfa.com

II. PROJECT SUMMARY

A. Project Description. Complete the following information, using additional paper if necessary. Include any additional documents that may be useful in reviewing this project, i.e. architectural designs, feasibility studies, business plan, etc.

1. Description of Equipment: 1 brush truck

2. When do you need NMFA funds available? Prior to 6/30/2013

B. Total Project Cost & Sources of Funds Detail.

Equipment Items	NMFA Funds Requested	Other Public Funds*	Private Funds	Total
Brush Fire Truck - Placitas	\$50,000	\$70,000	\$	\$120,000
Total Cost:	\$50,000	\$70,000	\$ 0.00	\$120,000

III. FINANCING

A. Specify the revenue to be pledged as security for the NMFA loan (a revenue source must be pledged for this type of project).

- Municipal Local Option GRT – please specify: _____
- County Option GRT -- please specify: _____
- Other Tax-Based Revenue: _____
- State-Shared GRT
- Law Enforcement Funds
- * Fire Protection Funds
- Other Revenue: _____

B. Preferred financing term: 15-20 years.

C. Is any debt being repaid from the revenue source(s) referenced in A (1)? Yes No *

If yes, provide bond or loan documents and payment schedule for any existing debt service being paid from the same revenues that would be used to repay a NMFA loan.

IV. READINESS TO PROCEED ITEMS

A. The following items must accompany this application in order for this application to be considered complete:

- Equipment cost breakdown (if applicable)
- Three most recently completed fiscal year audit reports
- Current unaudited financials

- Current fiscal year budget
- Equipment Application
- Application Resolution
- Minutes of public hearing meeting approving submission of application
- Any additional information requested by NMFA

V. CERTIFICATION

I certify that:

We have the authority to request and incur the debt described in this application and, upon award, will enter into a contract for the repayment of any NMFA loans and/or bonds.

We will comply with all applicable state and federal regulations and requirements.

To the best of my knowledge all information contained in this application is valid and accurate and the submission of this application has been authorized by the governing body of the undersigned jurisdiction.

Signature: _____ **Title:** **Commission Chairman**

 (highest elected official)

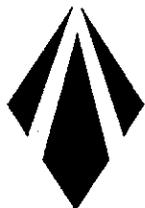
Jurisdiction: **Sandoval County**

Print Name: **Darryl Madalena** **Date:** _____

Signature: _____ **Date:** _____

Finance Officer/Director: **Cassandra Herrera**

Name:		Sandoval County Fire Department			
Contact:		James Maxon, Fire Chief			
Address:		314 Mesilla Road Bernalillo, New Mexico 87004			
Phone:	(505)8670245	Fax:	(505) 867-6256	Email Address:	<u>jmaxom@sandovalcountynm.gov</u>



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County	Sandoval	Census Tract:			
Federal Employer Identification Number (EIN) as issued by the IRS:				85-6000244	
Legislative District:	Senate:		House:		
Phone:	505-857-7538	Fax:		Email Address:	prios@sandovalcountynm.gov
Individual Completing Application:		Robert M. Burpo			
Address:	2155 Louisiana NE Suite 10100 Albuquerque, New Mexico 87110				
Phone:	505-883-0083	Fax:	505-883-7644	Email Address:	rob@firstamericanfa.com

II. PROJECT SUMMARY

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1. Description of Equipment: 1 pickup truck

2. When do you need NMFA funds available? Prior to 6/30/2013

B. Total Project Cost & Sources of Funds Detail.

Equipment Items	NMFA Funds Requested	Other Public Funds*	Private Funds	Total
F-150 Pickup Truck – La Madera	\$25,000	\$	\$	\$25,000
Total Cost:	\$25,000	\$	\$ 0.00	\$25,000

III. FINANCING

A. Specify the revenue to be pledged as security for the NMFA loan (a revenue source must be pledged for this type of project).

- Municipal Local Option GRT – please specify: _____
- County Option GRT – please specify: _____
- Other Tax-Based Revenue: _____
- State-Shared GRT
- Law Enforcement Funds
- * Fire Protection Funds
- Other Revenue: _____

B. Preferred financing term: 15-20 years.

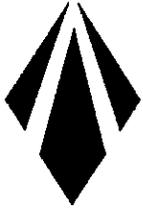
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II. PROJECT SUMMARY

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1. Description of Equipment: 1 mini pumps

2. When do you need NMFA funds available? Prior to 6/30/2013

B. Total Project Cost & Sources of Funds Detail.

Equipment Items	NMFA Funds Requested	Other Public Funds*	Private Funds	Total
Mini Pumper -- Algodones	\$75,000	\$100,000	\$	\$175,000
Total Cost:	\$75,000	\$100,000	\$ 0.00	\$175,000

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A. Specify the revenue to be pledged as security for the NMFA loan (a revenue source must be pledged for this type of project).

- Municipal Local Option GRT – please specify: _____
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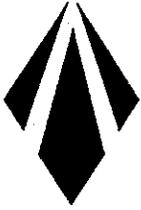
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1. Description of Equipment: 1 mini pumper

2. When do you need NMFA funds available? Prior to 6/30/2013

B. Total Project Cost & Sources of Funds Detail.

Equipment Items	NMFA Funds Requested	Other Public Funds*	Private Funds	Total
Mini Pumper – Zia Pueblo	\$45,000	\$130,000	\$	\$175,000
Total Cost:	\$45,000	\$130,000	\$ 0.00	\$175,000

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To the best of my knowledge all information contained in this application is valid and accurate and the submission of this application has been authorized by the governing body of the undersigned jurisdiction.

Signature: _____ **Title:** **Commission Chairman**

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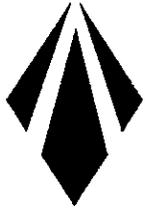
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Print Name: **Darryl Madalena** **Date:** _____

Signature: _____ **Date:** _____

Finance Officer/Director: **Cassandra Herrera**

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Contact:		James Maxon, Fire Chief			
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1. Description of Equipment: 1 mini pumper

2. When do you need NMFA funds available? Prior to 6/30/2013

B. Total Project Cost & Sources of Funds Detail.

Equipment Items	NMFA Funds Requested	Other Public Funds*	Private Funds	Total
Mini Pumper – Ponderosa	\$115,000	\$60,000	\$	\$175,000
Total Cost:	\$115,000	\$60,000	\$ 0.00	\$175,000

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- Any additional information requested by NMFA

V. CERTIFICATION

I certify that:

We have the authority to request and incur the debt described in this application and, upon award, will enter into a contract for the repayment of any NMFA loans and/or bonds.

We will comply with all applicable state and federal regulations and requirements.

To the best of my knowledge all information contained in this application is valid and accurate and the submission of this application has been authorized by the governing body of the undersigned jurisdiction.

Signature: _____ **Title:** **Commission Chairman**
 (highest elected official)

Jurisdiction: Sandoval County

Print Name: Darryl Madalena **Date:** _____

Signature: _____ **Date:** _____

Finance Officer/Director: Cassandra Herrera

Name:		Sandoval County Fire Department			
Contact:		James Maxon, Fire Chief			
Address:		314 Mesilla Road Bernalillo, New Mexico 87004			
Phone:	(505)8670245	Fax:	(505) 867-6256	Email Address:	<u>jmaxom@sandovalcountynm.gov</u>



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1. Description of Equipment: 1 mini pumper

2. When do you need NMFA funds available? Prior to 6/30/2013

B. Total Project Cost & Sources of Funds Detail.

Equipment Items	NMFA Funds Requested	Other Public Funds*	Private Funds	Total
Mini Pumper – Regina	\$75,000	\$100,000	\$	\$175,000
Total Cost:	\$75,000	\$100,000	\$ 0.00	\$175,000

III. FINANCING

A. Specify the revenue to be pledged as security for the NMFA loan (a revenue source must be pledged for this type of project).

- Municipal Local Option GRT – please specify: _____
- County Option GRT – please specify: _____
- Other Tax-Based Revenue: _____
- State-Shared GRT _____
- Law Enforcement Funds _____
- * Fire Protection Funds _____
- Other Revenue: _____

B. Preferred financing term: 15-20 years.

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If yes, provide bond or loan documents and payment schedule for any existing debt service being paid from the same revenues that would be used to repay a NMFA loan.

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NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 KAREN L. MONTOYA
DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA, VICE CHAIR
DISTRICT 4 THERESA BECENTI-AGUILAR
DISTRICT 5 BEN L. HALL, CHAIRMAN

CHIEF OF STAFF

Johnny L. Montoya



P.O. Box 1269
1120 Paseo de Peralta, Room 413
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION
John Standefer, State Fire Marshal

800-244-6702 (In state only)
(505) 476-0066
Fax: (505) 476-0100

March 28, 2013

Mr. James Maxon
Sandoval County, Fire Chief
P.O. Box 40
Bernalillo, New Mexico 87004

Mr. Maxon:

The specifications you submitted on March 28, 2013 for the purchase of a initial attack unit has been reviewed and are approved. The Zia Pueblo Fire Department is authorized to use fire protection Fund monies for the purchase of this unit. **Please be advised the standards for the apparatus shall comply with NFPA 1901 Standards for Automotive Fire Apparatus 2009 Edition.**

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the *Initial Attack Unit*. The *Zia Pueblo Fire District* is currently and ISO rating of 9 with a minimum yearly Fire Protection Fund Allocation of \$39,058.00.

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance initial attack unit. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-690-9312.

Sincerely,

A handwritten signature in cursive script that reads "Randy J. Varela".

Randy J. Varela
Fire Department Inspector

XC XC Board of County Commissioners Sandoval County
Vernon Muller, Deputy State Fire Marshal
File

NEW MEXICO PUBLIC REGULATION COMMISSION

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DISTRICT 5 BEN L. HALL, CHAIRMAN

CHIEF OF STAFF

Johnny L. Montoya



P.O. Box 1269
1120 Paseo de Peralta, Room 413
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION
John Standefer, State Fire Marshal

800-244-6702 (In state only)
(505) 476-0066
Fax: (505) 476-0100

March 28, 2013

Mr. James Maxon
Sandoval County, Fire Chief
P.O. Box 40
Bernalillo, New Mexico 87004

Mr. Maxon:

The specifications you submitted on March 28, 2013 for the purchase of a initial attack unit has been reviewed and are approved. The Regina Fire Department is authorized to use fire protection Fund monies for the purchase of this unit. **Please be advised the standards for the apparatus shall comply with NFPA 1901 Standards for Automotive Fire Apparatus 2009 Edition.**

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the Initial Attack Unit. The Regina Fire District is currently and ISO rating of 6 with a minimum yearly Fire Protection Fund Allocation of \$117,168.00

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance initial attack unit. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

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Randy J. Varela
Fire Department Inspector

XC XC Board of County Commissioners Sandoval County
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John Standefer, State Fire Marshal

800-244-6702 (In state only)
(505) 476-0066
Fax: (505) 476-0100

CHIEF OF STAFF

Johnny L. Montoya

March 28, 2013

Mr. James Maxon
Sandoval County, Fire Chief
P.O. Box 40
Bernalillo, New Mexico 87004

Mr. Maxon:

The specifications you submitted on March 28, 2013 for the purchase of a initial attack unit has been reviewed and are approved. The Ponderosa Fire Department is authorized to use fire protection Fund monies for the purchase of this unit. **Please be advised the standards for the apparatus shall comply with NFPA 1901 Standards for Automotive Fire Apparatus 2009 Edition.**

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the *Initial Attack Unit*. The *Ponderosa Fire District* is currently and ISO rating of 6 with a minimum yearly Fire Protection Fund Allocation of \$152,615.00

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance initial attack unit. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-690-9312.

Sincerely,

A handwritten signature in cursive script that reads "Randy J. Varela".

Randy J. Varela
Fire Department Inspector

XC XC Board of County Commissioners Sandoval County
Vernon Muller, Deputy State Fire Marshal
File

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 KAREN L. MONTOYA
DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA, VICE CHAIR
DISTRICT 4 THERESA BECENTI-AGUILAR
DISTRICT 5 BEN L. HALL, CHAIRMAN

CHIEF OF STAFF

Johnny L. Montoya



P.O. Box 1269
1120 Paseo de Peralta, Room 413
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION
John Standefer, State Fire Marshal

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(505) 476-0066
Fax: (505) 476-0100

March 28, 2013

Mr. James Maxon
Sandoval County, Fire Chief
P.O. Box 40
Bernalillo, New Mexico 87004

Mr. Maxon:

The specifications you submitted on March 28, 2013 for the purchase of a initial attack unit has been reviewed and are approved. The Algodones Fire Department is authorized to use fire protection Fund monies for the purchase of this unit. **Please be advised the standards for the apparatus shall comply with NFPA 1901 Standards for Automotive Fire Apparatus 2009 Edition.**

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the *Initial Attack Unit*. The *Algodones Fire District* is currently and ISO rating of 5 with a minimum yearly Fire Protection Fund Allocation of \$123,334.00

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance initial attack unit. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-690-9312.

Sincerely,

A handwritten signature in cursive script that reads "Randy J. Varela".

Randy J. Varela
Fire Department Inspector

XC XC Board of County Commissioners Sandoval County
Vernon Muller, Deputy State Fire Marshal
File

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John Standefer, State Fire Marshal

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CHIEF OF STAFF

Johnny L. Montoya

March 28, 2013

Mr. James Maxon
Sandoval County, Fire Chief
P.O. Box 40
Bernalillo, New Mexico 87004

Mr. Maxon:

The specifications you submitted on March 28, 2013 for the purchase of a Command Vehicle has been reviewed and are approved. The La Madera Fire Department is authorized to use fire protection Fund monies for the purchase of a 2013 command unit.

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the *Command Unit*. The *La Madera Fire District* is currently and ISO rating of 8B with a minimum yearly Fire Protection Fund Allocation of \$52,418.00

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance the vehicle. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-690-9312.

Sincerely,

A handwritten signature in cursive script that reads "Randy J. Varela".

Randy J. Varela
Fire Department Inspector

XC XC Board of County Commissioners Sandoval County
Vernon Muller, Deputy State Fire Marshal
File