

Sandoval County Board of County Commissioners

Agenda Item Summary

AGENDA ITEM # 5-15-14.7

1. REQUESTED MOTION

ACTION REQUESTED:
None

WHY ACTION IS NECESSARY (Summary):

Per 7-36-16(E) the Assessor's Office must present an Annual Report to the County Commission. This report is to update the County Commission on the reappraisal process, show achievements in the past year, and to inform the Commission of this year's goals. The report also includes a comparison of values from 2013 and 2014 and a preliminary PTD report as well.

2. REQUESTOR

COMMISSIONER SPONSORED: YES NO

DISTRICT: DISTRICT 1 DISTRICT 4
 DISTRICT 2 DISTRICT 5
 DISTRICT 3

DIRECTOR / ELECTED:

DIVISION:

ELECTED OFFICE: Tom Garcia, Assessor

ATTACHMENTS: YES NO

3. MEETING DATE

May 15, 2014

4. AGENDA (To be completed by County Manager)

- PROCLAMATION
- PRESENTATION
- CONSENT
- REGULAR
- APPEAL

5. RECOMMENDATIONS

N/A

6. FISCAL IMPACT

None

7. RECOMMENDED APPROVAL (Initials & Date)

Department Director/Elected Official	Human Resources	Purchasing	Attorney As to Form	Finance Budget	County Manager	Other
TG 5/8/14	_____	_____	_____	_____	PPR 5/8/14	_____

8. COMMISSION ACTION

- Approved
 Denied
 Deferred
 Other

***FY 2013/2014
Annual Report***



Sandoval County Assessor

2013/2014 Door to Door Reappraisal Summary

NEW ACCOUNTS ATTRIBUTED TO REAPPRAISAL 417

ACCOUNTS WITH VALUE CHANGES DUE TO REAPPRAISAL 6,371

ACCOUNTS WITH OMITTED STRUCTURE VALUE 858

OMITTED STRUCTURE VALUE \$19,546,664

OVER 23,000 RESIDENTIAL PROPERTIES HAVE BEEN COMPLETED

COMMERCIAL PROPERTIES REAPPRAISAL IS COMPLETE

NON-GOVERNMENTAL EXEMPT PROPERTIES REAPPRAISAL IS COMPLETE

SANDOVAL		2014 as of: 4/30/2014				
<i>(County)</i>		<i>(Tax Year)</i>				
ASSESSOR'S TAXABLE VALUES						
<i>(From Current Abstract Run)</i>						
		RESIDENTIAL		NON-RESIDENTIAL		TOTAL
		Count	Value	Count	Value	Count Value
Land		45,245	555,385,148	98,732	562,606,411	143,977 \$ 1,117,991,559
Improvements			1,987,067,839		338,192,325	2,325,260,164
Personal Property					47,466,360	47,466,360
Manufactured Homes		2,515	14,578,799	10	102,181	2,525 14,680,980
Livestock				6,891	1,306,003	6,891 1,306,003
TOTAL TAXABLE VALUE			2,557,031,786		949,673,280	3,506,705,066
EXEMPTIONS						
<i>(From Current Abstract Run)</i>						
		RESIDENTIAL		NON-RESIDENTIAL		TOTAL
		Count	Value	Count	Value	Count Value
Head of Household		20,094	39,862,083	5	10,000	20,099 39,872,083
Veterans		6,403	25,504,295	338,618	338,618	345,021 25,842,913
Exemptions Waiver - Veterans		794	42,374,203			794 42,374,203
Others		100	4,584,015	3,292	310,512,369	3,392 315,096,384
TOTAL EXEMPTIONS		27,391	112,324,596	341,915	310,860,987	369,306 423,185,583
CENTRAL or STATE ASSESSED					138,326,922	138,326,922
ASSESSORS NET TAXABLE VALUE		2,444,707,190		777,139,215		3,221,846,405

SANDOVAL		2013				
<i>(County)</i>		<i>(Tax Year)</i>				
ASSESSOR'S TAXABLE VALUES						
<i>(From 2013 Abstract)</i>						
		RESIDENTIAL		NON-RESIDENTIAL		TOTAL
		Count	Value	Count	Value	Count Value
Land		44,486	548,389,816	99,372	508,124,984	143,858 \$ 1,056,514,800
Improvements			1,948,481,795		318,429,701	2,266,911,496
Personal Property					45,319,382	45,319,382
Manufactured Homes		2,438	13,414,871	6	56,437	2,444 13,471,308
Livestock				7,231	1,352,040	7,231 1,352,040
TOTAL TAXABLE VALUE			2,510,286,482		873,282,544	3,383,569,026
EXEMPTIONS						
<i>(From 2013 Abstract)</i>						
		RESIDENTIAL		NON-RESIDENTIAL		TOTAL
		Count	Value	Count	Value	Count Value
Head of Household		20,140	39,956,136	1	2,000	20,141 39,958,136
Veterans		6,483	25,831,733	2,000	396,991	8,483 26,228,724
Exemptions - 100% Veterans		765	40,850,282			765 40,850,282
Others		107	4,236,885	3,249	218,456,099	3,356 222,692,984
TOTAL EXEMPTIONS		27,495	110,875,036	5,250	218,855,090	32,745 329,730,126
CENTRAL or STATE ASSESSED					138,263,188	138,263,188
TOTAL NET TAXABLE VALUE						
ASSESSORS NET TAXABLE VALUE		2,399,411,446		792,690,642		3,192,102,088

Sandoval		% Change from 2013 to 2014 as of:		4/30/2014		
<i>(County)</i>						
ASSESSOR'S TAXABLE VALUES						
		RESIDENTIAL		NON-RESIDENTIAL		TOTAL
		Count	Value	Count	Value	Count Value
Land		1.71%	1.28%	-0.64%	10.72%	0.08% 5.82%
Improvements			1.98%		6.21%	2.57%
Personal Property					4.74%	4.74%
Manufactured Homes		3.16%	8.68%	66.67%	81.05%	3.31% 8.98%
Livestock				-4.70%	-3.41%	-4.70% -3.41%
TOTAL TAXABLE VALUE						
EXEMPTIONS						
		RESIDENTIAL		NON-RESIDENTIAL		TOTAL
		Count	Value	Count	Value	Count Value
Head of Household		-0.23%	-0.24%	400.00%	400.00%	-0.21% -0.22%
Veterans		-1.23%	-1.27%	16830.90%	-14.70%	3967.20% -1.47%
Exemptions - 100% Veterans		3.79%	3.73%			3.79% 3.73%
Others		-6.54%	8.19%	1.32%	42.14%	1.07% 41.49%
TOTAL EXEMPTIONS						

Increase in Other Exemption is due to Re-Appraisal on Exempt properties: Added all missing Structures on Exempt accounts to tax roll. Even though these increases do not effect the taxable value in the county, they do help with PILT funds Plus the county's records should be accurately reflecting all properties, exempt and non-exempt.*

** 2014 figures do not reflect protested numbers. The office is currently in the protest intake until 5/30/2014

***This is a Preliminary Report: Numbers do not reflect protested values & Central Assessed is based on 2013 figures.**

School District	CAB USE ONLY	Municipality	Assessor's Values Only							Total Net Taxable
			Previous Year		Current Year					
			BASE (Prior Year's Abstract)	Net New Valuation	Valuation Maintenance	Total Unprotested	Total Protested			
11 - BERNALILLO(IN)		BERNALILLO	\$ 174,462,765	\$ 4,581,946	\$ (224,542)	\$ 178,820,169	\$ -	\$ 178,820,169		
10 - BERNALILLO(OUT)		BERNALILLO	\$ 401,707,164	\$ 3,543,498	\$ 11,175,246	\$ 416,425,908	\$ -	\$ 416,425,908		
201 - CUBA(IN)		CUBA	\$ 7,629,682	\$ 208,578	\$ 1,171,801	\$ 9,010,061	\$ -	\$ 9,010,061		
200 - CUBA(OUT)		CUBA	\$ 18,898,395	\$ 111,374	\$ 443,321	\$ 19,453,090	\$ -	\$ 19,453,090		
2A - CORRALES		CORRALES	\$ 297,238,940	\$ 3,143,430	\$ 7,073,423	\$ 307,475,793	\$ -	\$ 307,475,793		
2AC - ALBUQUERQUE-CORRALES		ALBUQUER	\$ 43,366,867	\$ 147,289	\$ 322,430	\$ 43,836,586	\$ -	\$ 43,836,586		
31J - JEMEZ SPRINGS		JEMEZ SPR	\$ 8,594,605	\$ 125,478	\$ 121,484	\$ 8,841,567	\$ -	\$ 8,841,567		
31O - JEMEZ SPRINGS(OUT)		JEMEZ SPR	\$ 58,163,679	\$ 304,274	\$ (75,383)	\$ 58,392,570	\$ -	\$ 58,392,570		
31RR - RIO RANCHO		RIO RANCH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
31S - SAN YSIDRO		SAN YSIDR	\$ 2,754,880	\$ -	\$ 373,329	\$ 3,128,209	\$ -	\$ 3,128,209		
941 - RIO RANCHO(IN)		RIO RANCH	\$ 1,957,985,882	\$ 50,654,370	\$ (33,892,078)	\$ 1,974,748,174	\$ -	\$ 1,974,748,174		
940 - RIO RANCHO(OUT)		RIO RANCH	\$ 72,089,821	\$ 112,035	\$ (8,599,194)	\$ 63,602,662	\$ -	\$ 63,602,662		
Total			\$ 3,042,912,680	\$ 62,932,272	\$ (22,110,163)	\$ 3,083,734,789	\$ -	\$ 3,083,734,789		

Overall increase in value for 2014 is 40,822,109

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School District	CAB USE ONLY	Municipality	Assessor's Values Only						
			Previous Year		Current Year				
			BASE (Prior Year's Abstract)	Net New Valuation	Valuation Maintenance	Total Unprotested	Total Protested	Total Net Taxable	
11 - BERNALILLO(IN)		BERNALILLO	\$ 112,988,972	\$ 4,426,610	\$ (1,561,298)	\$ 115,854,284	\$ -	\$ 115,854,284	
10 - BERNALILLO(OUT)		BERNALILLO	\$ 337,836,352	\$ 2,980,661	\$ (282,668)	\$ 340,534,345	\$ -	\$ 340,534,345	
201 - CUBA(IN)		CUBA	\$ 3,339,730	\$ 14,472	\$ (32,651)	\$ 3,321,551	\$ -	\$ 3,321,551	
200 - CUBA(OUT)		CUBA	\$ 11,957,202	\$ 58,110	\$ 7,587	\$ 12,022,899	\$ -	\$ 12,022,899	
2A - CORRALES		CORRALES	\$ 261,663,846	\$ 2,771,284	\$ 2,114,832	\$ 266,549,962	\$ -	\$ 266,549,962	
2AC - ALBUQUERQUE-CORRALES		ALBUQUER	\$ 40,110,564	\$ 88,937	\$ 243,114	\$ 40,442,615	\$ -	\$ 40,442,615	
31J - JEMEZ SPRINGS		JEMEZ SPR	\$ 5,435,855	\$ 59,179	\$ 82,908	\$ 5,577,942	\$ -	\$ 5,577,942	
31O - JEMEZ SPRINGS(OUT)		JEMEZ SPR	\$ 43,319,994	\$ 269,610	\$ (24,707)	\$ 43,564,897	\$ -	\$ 43,564,897	
31RR - RIO RANCHO		RIO RANCH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
31S - SAN YSIDRO		SAN YSIDR	\$ 1,598,507	\$ -	\$ 168,362	\$ 1,766,869	\$ -	\$ 1,766,869	
941 - RIO RANCHO(IN)		RIO RANCH	\$ 1,564,263,570	\$ 48,592,781	\$ (12,170,681)	\$ 1,600,685,670	\$ -	\$ 1,600,685,670	
940 - RIO RANCHO(OUT)		RIO RANCH	\$ 12,741,960	\$ 112,035	\$ (47,526)	\$ 12,806,469	\$ -	\$ 12,806,469	
Total			\$ 2,395,256,552	\$ 59,373,679	\$ (11,502,728)	\$ 2,443,127,503	\$ -	\$ 2,443,127,503	

***Increase in Residential value is primarily due to New Construction & Improvements Picked up during the Re-appraisal Project**

***This is a Preliminary Report: Numbers do not reflect protested values & Central Assessed is based on 2013 figures.**

School District	CAB USE ONLY	Municipality	Assessor's Values Only						
			Previous Year		Current Year				
			BASE (Prior Year's Abstract)	Net New Valuation	Valuation Maintenance	Total Unprotested	Total Protested	Total Net Taxable	
II - BERNALILLO(IN)		BERNALILLO	\$ 61,473,793	\$ 155,336	\$ 1,336,756	\$ 62,965,885	\$ -	\$ 62,965,885	
IO - BERNALILLO(OUT)		BERNALILLO	\$ 63,870,812	\$ 562,837	\$ 11,457,914	\$ 75,891,563	\$ -	\$ 75,891,563	
201 - CUBA(IN)		CUBA	\$ 4,289,952	\$ 194,106	\$ 1,204,452	\$ 5,688,510	\$ -	\$ 5,688,510	
200 - CUBA(OUT)		CUBA	\$ 6,941,193	\$ 53,264	\$ 435,734	\$ 7,430,191	\$ -	\$ 7,430,191	
2A - CORRALES		CORRALES	\$ 35,595,094	\$ 372,146	\$ 4,958,591	\$ 40,925,831	\$ -	\$ 40,925,831	
2AC - ALBUQUERQUE-CORRALES		ALBUQUERQUE	\$ 3,256,303	\$ 58,352	\$ 79,316	\$ 3,393,971	\$ -	\$ 3,393,971	
31J - JEMEZ SPRINGS		JEMEZ SPRINGS	\$ 3,158,750	\$ 66,299	\$ 38,576	\$ 3,263,625	\$ -	\$ 3,263,625	
31O - JEMEZ SPRINGS(OUT)		JEMEZ SPRINGS	\$ 14,843,685	\$ 34,664	\$ (50,676)	\$ 14,827,673	\$ -	\$ 14,827,673	
31RR - RIO RANCHO		RIO RANCHO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
31S - SAN YSIDRO		SAN YSIDRO	\$ 1,156,373	\$ -	\$ 204,967	\$ 1,361,340	\$ -	\$ 1,361,340	
94I - RIO RANCHO(IN)		RIO RANCHO	\$ 393,722,312	\$ 2,061,589	\$ (21,721,397)	\$ 374,062,504	\$ -	\$ 374,062,504	
94O - RIO RANCHO(OUT)		RIO RANCHO	\$ 59,347,861	\$ -	\$ (8,551,668)	\$ 50,796,193	\$ -	\$ 50,796,193	
Total			\$ 647,656,128	\$ 3,558,593	\$ (10,607,435)	\$ 640,607,286	\$ -	\$ 640,607,286	

***Reduction in Non-Residential value is primarily due to reduction in market value of Vacant Land.**

PROGRAM ACHIEVEMENTS, GOALS & SCHEDULE

Appraisal, Re-Appraisal and CAMA Staff

DIVISION: Assessor's Office

DIVISION NUMBER: 80

DIVISION MISSION STATEMENT: The Appraisal staff is committed to delivering quality customer service by maintaining and accurately assessing property values in Sandoval County. All new construction will be measured and accurately sketched into the Appraiser CAMA system; a value is calculated and entered into the CAMA along with all of the pertinent property characteristics for the upcoming year's appraisal cycle. All property splits and re-plats are field inspected and corresponding values are extracted from market data and entered into the CAMA system. All 2014 sales will be field inspected, re-measured if necessary, updated in CAMA system and corresponding values will be extracted from market data analysis and entered into the CAMA system. Customer service, assisting taxpayers, processing protests and answering questions about properties in the County is an integral essential part of the appraisal staff's position.

DIVISION REVENUE SOURCE(S): General Fund 60% and Valuation Fund 40%

DIVISION STAFFING:

APPRAISAL

Chief Assessment Officer	1
Residential Appraisers Includes 2 Res. Supervisors	10
Commercial Appraisers Includes 1 Comm. Supervisor	4
Manufactured Homes	1
Business Personal Property	1
Agriculture/Grazing Land & Livestock	1
CAMA Appraiser	1

REAPPRAISAL

Reappraisal Coordinator And Trainer	1
Term Reappraisal Staff 6 data collectors, 3 data Entry/QC & 1 GIS tech	10

DIVISION'S PRIOR YEAR ACHIEVEMENTS:

PROTEST: The 2013 appraisal cycle resulted in another reduction in protests filed. In 2010 there were 17,017 protests filed, 2011 there were 6,437 protests filed and in 2012 there were 3,779 protest filed. In 2013 there were 2,148 protest filed, 2226 were settled or withdrawn in informal meetings with the appraisers, 102 protests were heard in formal board hearings.

COMMERCIAL REAPPRAISAL: Reappraisal of all commercial properties was completed in 2013.

EXEMPT PROPERTY REAPPRAISAL: All non-governmental exempt properties have been completed. They were reviewed, new applications have been submitted and buildings were added to the accounts which resulted in \$280,366,371 in value added to the exempt properties in 2013. Even though this does not increase the taxable value in the county, it can help with PILT and the account now accurately reflects what is in the county. The exemption was removed on 103 properties that did not qualify under the statutes.

RESIDENTIAL REAPPRAISAL: Over 23,000 Residential properties have been completed. **In 2013 there was \$19,546,664 in value added to the tax rolls as a direct result of Door to Door Reappraisal Project.** This is omitted value that existed in the county but was never added to the tax rolls. There were 417 new accounts created in the reappraisal process.

STAFF ADDITIONS & PROMOTIONS: The Assessor's office promoted one Appraiser Assistant to Junior Appraiser & the office added one new Junior Appraiser position to the Appraisal Staff. This new position was attained by reallocating an unnecessary position within the department and the budget was not increased by creating this new position. The office recently created a new permanent position of Reappraisal Coordinator/Trainer. This individual is currently coordinating and training the term staff for the Countywide Door to Door Reappraisal Canvas. This individual will be training the permanent appraisal staff as well for consistency and accuracy. He will also work with the two Residential

Supervisors to fully train the 4 Junior Appraisers so they can advance to upper level appraisers thus reducing the numbers of residential parcels each appraiser has. This will create efficient production of appraisal and reappraisal. The Reappraisal Coordinator will also be working with the upper level appraisers to move to a proactive reappraisal plan that will be performed by permanent fully trained appraisal staff. This will produce proactive annual efficiency and accuracy in assessment and reduce the cost of reappraisal.

WEBSITE: The Sandoval County Assessor's website is fully up and running. The property disclosure process was updated to include special assessments for more accurate estimates of future tax for potential buyers of property within Sandoval County. The office continues to update and enhance the website to benefit the property owners, realtors and citizens of Sandoval County.

DIVISION'S GOALS AND OBJECTIVES FOR FY 14/15:

APPRAISAL STAFF: The Assessor's Office Appraisal Staff has a goal to complete all protest by August. This will enable the staff to work all sales, new construction, splits & combines and most importantly to develop and analyze the market areas they are in charge of. Through site verification, CAMA model component update & market analysis, our goal is to have accurate assessment throughout the county and to continue the reduction in protests filed. Also, the office will continue to train and develop the 4 Junior Appraisers. Once fully trained and educated, these individuals may be promoted to a higher level appraisal status and their work areas can be increased thus reducing the overload on the other current upper level appraisers.

CAMA: Continue to quality control the data in the CAMA system.

WEBSITE: We are committed to having a fully functional interactive website available to the public. One goal for the 2014 tax year is to add electronic forms available for public use. This will add efficiency and convenience to the property owners in Sandoval County. The office is also working on providing fully functional interactive GIS maps to the public.

REAPPRAISAL: In addition, the office will be finishing the reappraisal of approximately 21,000 residential parcels. This process includes a field check & re-measure of all structures on the property, a complete data update in the CAMA system, photo and sketch. This is the only way to get the most out of our current CAMA system and to use it for true Mass appraisal and not merely a data collection system. This process is the only way to achieve accuracy in the assessment records. The goal is to have all residential properties reappraised by the 2016 NOV mail out.

CALENDARS FOR 2014/2015 YEAR:

PERMANENT APPRAISAL STAFF:

PROTEST PERIOD 5/1/2014 – 8/30/2014: The Appraisal staff will be meeting with property owners and their representatives during this time. For the month of May the staff will be in the intake phase, logging protest into the system and performing field checks and verify all information is correct on all protests. During the months of June, July and August the staff will be meeting first informally with the Protestants, continuing field checks and in few cases attending formal board hearings.

NEW CONSTRUCTION & SALES Ongoing until 1/30/2015: The process of picking up Newly Constructed Homes and analysis of 2014 Sales is ongoing through the end of January.

MARKET STRATIFICATION AND ANALYSIS Ongoing until 2/28/2015 (strong emphasis in the months of December, January & February) Final market analysis is completed once all 2014 sales have been field inspected, sketched and updated into the CAMA system.

PUBLIC RELATIONS Ongoing throughout the year: The office's professional appraisal staff is always available to the property owners in Sandoval County. This is a process that occurs continually throughout the year.

REAPPRAISAL STAFF CALENDAR (Dates are projected and could change depending on weather conditions and unforeseen circumstances)

Placitas Area, Evergreen & East Mountain Areas: The reappraisal staff will be working in these areas from 5/15/2014 through 10/30/2014.

Rio Rancho: The staff will move into the Rio Rancho area during the winter months from 11/01/2014 to 03/31/2015.

Algodones, Cochiti Lake & other Bernalillo Out areas: The staff will be working on any remaining Placitas & East Mountain areas and moving to the Algodones & Other Bernalillo Out areas during the spring of 2015.

PROGRAM ACHIEVEMENTS- GOALS

Data Entry and Administrative Staff

DIVISION: Assessor's Office DIVISION NUMBER: 08

DIVISION MISSION STATEMENT:

The Data Entry and Office staff: is committed to delivering quality customer service by maintaining accurate property ownership, listing all properties, assisting taxpayers with exemptions requests. All deeds recorded at the County Clerk's office are examined and correct ownership of property is transferred to accurate assessments.

Administration: The Sandoval County Assessor's office is committed to serving the citizens of Sandoval County by providing fair, accurate and uniform assessments through equitable administration and competent interpretation of the New Mexico State Property Tax Code. The administration is committed to developing standard operation procedures for the entire office which represent the preceding statement. The administration is also constantly working with the Assessor's Affiliate, Other County Affiliates, The Counties Lobbyist, The New Mexico Association of Counties and The County Commission and Manager on current legislative priorities that benefit the property owners of Sandoval County.

DIVISION REVENUE SOURCE(S): General Fund

ADMINISTRATION

Tom Garcia, Assessor	1
Chief Deputy Assessor	1
Administrative Assistant	1
Office Manager	1
Data Entry & Exemptions	4
Quality Control	2

DIVISION'S PRIOR YEAR ACHIEVEMENTS:

Data Entry staff processed approximately 13,500 transfer documents.

The office manager completed and implemented written standard operating procedures which promote consistency and accuracy throughout the department.

The Tyler CAMA system workflow for property transfers has been fully implemented. This process ensures quality control of the data entered and increases efficiency.

The Office manager along with several staff members have visited the Senior Citizens Community Centers on an annual basis to educate Sandoval County Seniors about the Value Freeze. The number of property owners taking advantage of the Senior/Disabled Low Income Value Freeze increased by approximately 400 from 2011 to 2013.

The data entry staff has taken on additional duties, has had extensive training and one more quality control staff member was added.

The department has fully implemented production of legislation mandated tax levy disclosure statements; Tyler updated the disclosure system to include special assessment levys and the office added the option for realtors and the public to access the disclosure on the Web through the Sandoval County Assessor Eagle Website.

Administration has worked with the staff and management to develop written standard operating procedures to ensure consistency throughout the office.

This office spearheaded change in the Senior/Disabled Low Income Value Freeze Legislation in Senate Bill 289. The office worked with Senator Shendo, Representative Pacheco and other county affiliate members and elected officials to pass SB289. This bill simplified the application process for our senior and disabled low income property owners. Once these property owners have qualified for the Freeze for three consecutive years, they no longer need to apply and it is automatically renewed in future years. Our office was able to send letters of over 300 property owners letting them know they no longer needed to go through the process of applying for the freeze.

The Administration developed the Helpful Hints Flyer for property owners. This flyer is a guide to understanding property assessment. It also informs the property owner exemptions they may qualify for. The flyer was sent out with the Notice of Value Statements and is available to the public when they visit our office.

Management continues to encourage and facilitate educational opportunities for the staff through IAAO national appraisal courses and New Mexico State Edge courses.

- Nine staff members have achieved various IAAO (International Association of Assessing Officers) state certifications. Two of those employees became New Mexico Certified Appraisers.
- Several employees are working towards their NM EDGE certification (Education Designed to Generate Excellence in the Public Sector; a program provided by New

Mexico State University) One Manger in the Assessor's office received his Certified Public Official certification in 2013.

- Nine employees are working towards their IAAO national designations. Two are working to become teachers of the IAAO classes which would reduce the cost of these courses to the county.

DIVISION'S GOALS AND OBJECTIVES FOR FY 14/15:

Continue to go out into the community to inform our Seniors about the Value Freeze.

Develop monthly or bi-monthly community outreaches to the public. Understanding New Mexico's property tax system is very difficult. The administration would like to promote community outreaches with different topics throughout the year with the sole purpose of providing information to our citizens.

Complete standard operation procedures for every department in the Assessor's Office to ensure constancy throughout the office.

Support and work with legislative committees within the Assessor's Affiliate. Priorities for the 2014 legislative session are:

- Property Tax Lightning legislation: Fix the overall result of property tax lightning on our property owners.
- Electronic Statements: In the world of technology the Assessor's Affiliate would like the ability to deliver the Notice of Values via Email at the request of the property owner. This could potentially reduce the Assessor's budget substantially. There was approximately \$70,000 spent by our office for postage and printing of the Notice of Value statements. The legislation would not force the office to deliver via E-mail it would simply give the offices the option if the property owner wants that.
- Disclosure: The Assessor's office truly needs disclosure on all sales both Residential and Non-Residential. Currently the office has disclosure on all Residential but not Non-Residential.
- Tax Roll Changes: The Assessor's office is working with the Affiliate to make changes to the statute on Tax Roll Changes which would include them in the process and give the Assessor's Office the ability to make changes as a result of and obvious error.

PROGRAM ACHIEVEMENTS- GOALS

GIS Staff & Title Examiner

DIVISION: Assessor's Office

DIVISION NUMBER: 80

DIVISION MISSION STATEMENT: The GIS & Title Examiner staff is committed to delivering quality customer service by maintaining accurate property ownership & maps. All property splits, combinations and re-plats are mapped into the GIS mapping system, property record cards are created for every tract of land and correct ownership is entered into the CAMA system. Complex deed and transfer issues are researched and the records are updated to reflect accurate ownership. Assisting taxpayers with mapping, re-plats & ownership related request is an integral part of these positions.

DIVISION REVENUE SOURCE(S): General Fund

GIS & TITLE EXAMING STAFF	
GIS Supervisor	1
Title Examiner	1
GIS Professionals	3

DIVISION'S PRIOR YEAR ACHIEVEMENTS:

Plats: In 2013 the GIS mapping department processed 138 filed plats that included splits and combines and boundary surveys. The department created and maintains a separate dataset that involves the future plat work that at the beginning of each year be combined into the current map and reflect the new conditions at the proper time. This prevents ambiguous or improper data being released to the public.

Parcels/accounts: The Department located and identified over 10,000 parcels that were previously unidentified, added account information and parcel data to many multiple missing parcels including Native Reservation accounts, missing accounts, and re-associated parcel information to accounts. The department has taken a proactive approach to clean up accounts that are difficult to identify and/or too ambiguous to find by description only, or parcels that are incorporated into other legal descriptions that are otherwise not properly identified or located.

Map: In 2012 the map produced by the mapping department had 144,412 parcels with a 40% overall parcel to account match rate. Meaning only 57,021 parcels matched the CAMA database. In 2014 the map has 145,213 parcels with a 90% overall parcel to account match rate, meaning that 131,112 parcels are matching the CAMA database. Additional parcel previously not mapped or left out have been added to the map and more complete and comprehensive map exists.

Other: The department has created a complete database with necessary and ancillary data that supports the assessment process, instituted a security protocol for that data and is currently writing a procedural manual for internal use. The department is involved with the New Mexico Association of Counties Assessor Affiliate and is also involved with the NMAC's GIS Advisory Committee.

DIVISION'S GOALS AND OBJECTIVES FOR FY 14/15:

Map: To continue identifying and associating parcels not previously on the map and the CAMA system. To include and account for all land inside the county regardless of ownership that includes Tribal, Federal and State lands that though are tax exempt help determine status and PILT monies. To continue in adjusting and correcting to proper legal descriptions parcels that currently do not match those descriptions.

Web: To push the map via a Web Map browser for public use. This will include direct links to the account information on the Eagle Web account search, a disclaimer that includes contact links to the department for questions, concerns and information on parcels. To help establish and work with the NMAC to establish a GIS web page for the Advisory committee and keep other affiliates informed of GIS-Assessment related items.

Other: To continue education of department members in both GIS and Assessment. To continue involvement with the NMAC and GIS advisory committee, be proactive with the proper identification of missing and ambiguous parcels, provide superior customer service and integration of GIS data with other departments inside the county and to work with municipalities, local, state and federal agencies where such data is important, relative and/or imperative.