

Sandoval County Board of County Commissioners

Agenda Item Summary

AGENDA ITEM # 9-18-14.10B

1. REQUESTED MOTION

ACTION REQUESTED:

Authorize Sandoval County to Act as Fiscal Agent for the Village of Cuba's Legislative Funding of \$280,000 and Authorize the County Manager to Enter into an Agreement with the Village of Cuba

WHY ACTION IS NECESSARY (Summary):

The Mayor of Cuba requested the County's assistance to act as fiscal agent until the Village audits are accepted by DFA. The legislative funding is as follows:

STB 13-1498 Cuba Wastewater System Improvements \$165,000

STB 13-1497 Cuba Water System Improvements \$35,000

STB 14-1986 Cuba Juvenile Park & Recreation Center Improvements \$80,000

2. REQUESTOR

COMMISSIONER SPONSORED: YES NO

DISTRICT: DISTRICT 1 DISTRICT 4
 DISTRICT 2 DISTRICT 5
 DISTRICT 3

DIRECTOR / ELECTED: Michael Springfield

DIVISION: Planning & Zoning

ELECTED OFFICE:

ATTACHMENTS: YES NO

3. MEETING DATE

September 18, 2014

4. AGENDA (To be completed by County Manager)

- PROCLAMATION
- PRESENTATION
- CONSENT
- REGULAR
- APPEAL

5. RECOMMENDATIONS

Recommend Board of County Commission approval.

6. FISCAL IMPACT

Sufficient funds available to fund these projects; State to reimburse the full amount.

7. RECOMMENDED APPROVAL (Initials & Date)

Department Director/Elected Official	Human Resources	Purchasing	Attorney As to Form PFT	Finance Budget CCH	County Manager PPR	Other
MRS 08/29/14	_____	_____	9/9/14	9/9/14	9/10/14	_____

8. COMMISSION ACTION

- Approved
 Denied
 Deferred
 Other



Village of Cuba

PO Box 426
Cuba, NM 87013
(575) 289-3758

Mayor Mark Hatzenbuehler
Mayor Pro-tem Gilbert Dominguez
Council Members
Cecilia Delgado
Lee Ramirez
Brian Velarde

Administrative Offices

Tuesday, July 08, 2014

Phil Rios
County Manager
Sandoval County
PO Box 40
Bernalillo, NM 87004

Mr. Rios:

The Village of Cuba is receipt of three New Mexico Legislative Appropriations totaling \$280,600, due to the past audits we need a Fiscal agent.

1. Legislative Appropriation for waste water improvements in the amount of 165,600.
2. Legislative Appropriation for Water Improvements in the amount of 35,000
3. Legislative Appropriation for Juvenile Parks and Rec Center Improvements for 80,000.

The Village of Cuba would like to request Sandoval County to act as Fiscal Agent for these grants. If this is agreeable with the county please let us know what we need to do to execute the agreement.

The Village of Cuba is now current with Audit Submissions but due to some of the finding from the past we are still required to have a Fiscal agent for these appropriations. We are currently working on getting our financials in order to clear up the findings. We would appreciate any assistance that the Sandoval County can provide while we are in this transition.

Sincerely,

Mark Hatzenbuehler
Mayor
Village of Cuba

Capital Appropriations

Appropriation ID: 13-1496

08: 04

13-1496 - Environment Department - Dept Code:A131496 - Class Code:31496	
Year	2013
Appropriation Title	CLWA WASTEWATER SYSTEM IMPROVE
Fund Code	SEVERANCE TAX BONDS
ED 2013-008 Eligibility	
Bond Sale Date	12/30/2013
Bond Series Number	
Amount of Bond Sale	\$165,600
Category	
Subcategory	
County	Sandoval
State Amount	\$165,600
Chapter/Section	2287 2387
Reversion Date	6/30/2017
SHARE/BOP Data	
Yield Encumbrance Amount (SHARE)	\$0
Expended Amount (SHARE/BOP)	\$0
AIPP Amount (BOP)	\$0
Reversion Amount (BOP)	\$0
Appropriation Balance	\$165,600
Last Update (SHARE/BOP)	6/28/2014 12:00:00 AM
State Agency Data	
ICP Project #	
ICP Priority #	
Local Fiscal Agent Code	28311 - Cuba
Result from Prior Project Amount	\$0
Amount Obligated	\$0
Project End Date	
Expended Amount	\$0
AIPP Amount	\$0
Result of Balance to New Project	\$0
Result to Project #	\$0
Reversion Amount	\$0
Project Status	
Goal/Milestone achieved last quarter	Bonds not sold at July 2013 bond sale. Did not meet Executive Order 2013-008 criteria eligibility requirement. next bond sale is in December 10/28/13 No change in project status 12/12/13
Goal/Milestone for next quarter	Sandoval County may act as fiscal agent if so bonds will be sold in December See 13-1367-STB for project status 5/21/14 Grant agreement not yet returned. Village requires a fiscal agent.
Project Phase	None
Current Balance	Address audit findings as required by Governor's executive order and find fiscal agent. Draft preliminary engineering report for Phase 2 of the work. Started appraisal of property needed for Phase 2
Last Agency Update	0100 - Appropriated
Last Submission Date	\$165,600
	6/28/2014 12:00:00 AM
	6/20/2014 12:00:00 AM
Local Data	
Expended Amount (Local Entity)	\$0
Current Balance (Local Entity)	\$0
Project Status (Local Entity)	
Project Phase (Local Entity)	
Goal/Milestone achieved last quarter (Local Entity)	
Goal/Milestone for next quarter (Local Entity)	
Void Contracts in Place (True/False)	
No activity for month being reported (True/False)	
Last Submission Date (Local)	
Last Update (Local)	

PROJECT TIMELINE								
Completion Date or N/A	Date Completed		Amount Funded to Date	Future Funding Amounts	Funding Sources	Contractor Name	Contract Amount	Comments
	Expected	Actual						
Grant Agreement Issued			\$0	\$0			\$0	
Water Rights			\$0	\$0			\$0	
Easement & Right-of-Way			\$0	\$0			\$0	
Acquisition			\$0	\$0			\$0	
Archaeological Studies			\$0	\$0			\$0	
Environmental Studies			\$0	\$0			\$0	
Planning			\$0	\$0			\$0	
Design			\$0	\$0			\$0	
Construction			\$0	\$0			\$0	
Permits/Equipment			\$0	\$0			\$0	

Capital Appropriations

Appropriation ID: 13-1487

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13-1487 - Environment Department - Dept Code:A131487 - Class Code:31497	
Year	2013
Appropriation Title	CUBA WATER SYSTEM IMPROVE
Fund Code	SEVERANCE TAX BONDS
EO 2013-008 Eligibility	
Bond Sale Date	
Bond Series Number	
Amount of Bond Sale	\$0
Category	
Subcategory	
County	Sandoval
State Amount	\$35,000
Chapter/Section	228 / 2388
Reversion Date	6/30/2017
SHARE/BOF Data	
Valid Encumbrance Amount (SHARE)	\$0
Expended Amount (SHARE/BOF)	\$0
AUP Amount (BOF)	\$0
Reversion Amount (BOF)	\$0
Appropriation Balance	\$35,000
Last Update (SHARE/BOF)	6/27/2014 12:00:00 AM
State Agency Data	
SCIP Project #	
SCIP Priority #	
Local Fiscal Agent Code	28311 - Cuba
Revolv from Prior Project Amount	\$0
Amount Obligated	\$0
Project End Date	
Expended Amount	\$0
AUP Amount	\$0
Revolv of Balance to New Project	\$0
Revolv to Project #	\$0
Reversion Amount	\$0
Project Status	Bonds not sold at July 2013 bond sale. Did not meet Executive Order 2013-008 criteria eligibility requirement. Project on hold until the 2013 SAP grant can be sold. Cuba did not meet the requirements of the EE and bonds will not be sold in July next bond sale is in December. 10/28/13 No change in project status 12/12/13 Sandoval County may act as fiscal agent, if so bonds will be sold in December. 1/6/14 Bonds not sold because DFA deemed project not ready based on STB questionnaire. 5/16/16 Grant agreement sent, but not yet returned. Village needs a fiscal agent. 8-23-14 - Bonds will be sold and NMED will work on fiscal agent agreement before issuing grant agreement.
Goal/Milestone achieved last quarter	None Bonds were not sold since Village did not meet audit requirements of Governor EO.
Goal/Milestone for next quarter	Address audit issues so that Governor EO can be met or find fiscal agent so project can move forward. Prepare request for bids to make repairs to tanks.
Project Phase	0110 - Certified
Current Balance	\$35,000
Last Agency Update	6/26/2014 12:00:00 AM
Last Submission Date	6/25/2014 12:00:00 AM
Local Data	
Expended Amount (Local Entity)	\$0
Current Balance (Local Entity)	\$0
Project Status (Local Entity)	
Project Phase (Local Entity)	
Goal/Milestone achieved last quarter (Local Entity)	
Goal/Milestone for next quarter (Local Entity)	
Valid Contracts in Place (True/False)	
No activity for months being reported (True/False)	
Last Submission Date (Local)	
Last Update (Local)	

PROJECT TIMELINE								
Completion Data	Date Completed,		Amount Funded to Date	Future Funding Amounts	Funding Sources	Contractor Name	Contract Amount	Comments
	Expected,	or N/A						
Grant Agreement Issued			\$0	\$0			\$0	
Water Rights			\$0	\$0			\$0	
Easement & Right-of-Way			\$0	\$0			\$0	
Acquisition			\$0	\$0			\$0	
Archaeological Studies			\$0	\$0			\$0	

Capital Appropriations

Appropriation ID: 14-1986

Hours: Ret

14-1986 - Department of Finance and Administration - Dept Code:A14-1986 - Class Code:41986	
Year	2014
Appropriation Title	CUBA JUVENILE PARKS & REC CTR IMPROVE
Fund Code	BEVERANCE TAX BONDS
EO 2013-004 Eligibility	
Bond Sale Date	
Bond Series Number	
Amount of Bond Sale	\$0
Category	
Subcategory	
County	
State Amount	\$50,000
Chapter/Section	66 / 22/162
Reversion Date	
SHARE/SOF Data	
Valid Encumbrance Amount (SHARE)	\$0
Expended Amount (SHARE/SOF)	\$0
AIPP Amount (SOF)	\$0
Reversion Amount (SOF)	\$0
Appropriation Balance	\$50,000
Last Update (SHARE/SOF)	8/27/2014 12:00:00 AM
State Agency Data	
ICJP Project #	
ICJP Priority #	
Local Fiscal Agent Code	29311 - Cuba
Amount from Prior Project	\$0
Amount Obligated	\$0
Project End Date	
Expended Amount	\$0
AIPP Amount	\$0
Amount of Balance to New Project	\$0
Amount to Project #	\$0
Reversion Amount	\$0
Project Status	
Goal/Milestones achieved last quarter	
Goal/Milestones for next quarter	
Project Phase	0100 - Appropriated
Current Balance	\$50,000
Last Agency Update	
Last Submission Date	
Local Data	
Expended Amount (Local Entity)	\$0
Current Balance (Local Entity)	\$0
Project Status (Local Entity)	
Project Phase (Local Entity)	
Goal/Milestones achieved last quarter (Local Entity)	
Goal/Milestones for next quarter (Local Entity)	
Valid Contracts in Place (True/False)	
No activity for month being reported (True/False)	
Last Submission Date (Local)	
Last Update (Local)	

PROJECT TIMELINE							
	Date Completed	Amount Funded to Date	Future Funding Amounts	Funding Sources	Contractor Name	Contract Amount	Comments
	Expected						
	Completion Date or N/A						
Grant Agreement Issued		\$0	\$0			\$0	
Water Rights		\$0	\$0			\$0	
Easement & Right-of-Way Acquisition		\$0	\$0			\$0	
Archaeological Studies		\$0	\$0			\$0	
Environmental Studies		\$0	\$0			\$0	
Planning		\$0	\$0			\$0	
Design		\$0	\$0			\$0	
Construction		\$0	\$0			\$0	
Furnish/Equipment		\$0	\$0			\$0	
Total		\$0	\$0			\$0	

Click [here](#) to see the phase descriptions.
 Click [here](#) to see a list of the fiscal agent codes